



## **Workplace Giving – What is it and how can it help Mitrataa?**

### **1) What is Work Place Giving?**

Workplace giving is a simple way for you as an employee to regularly donate to Mitrataa by instructing your employer to deduct a set amount from each time you get paid and send it directly to Mitrataa. It comes out of your pre-tax salary so essentially reduces your taxable income and therefore you get your tax deduction immediately. It allows companies to really get behind Mitrataa as a group and to help us raise some regular stable funding and providing employees an easy way to get involved. Many companies also match donations by their employees giving double the support which is fantastic!

### **2) What are the advantages of Workplace Giving Programs to Mitrataa?**

Workplace Giving Programs give us regular, long term, stable funding so we can manage our budget accordingly. We also don't have to issue individual receipts for each donation as you get one at the end of the year at tax time so it reduces our admin time.

### **3) What are the advantages of Workplace Giving Programs for employees?**

Workplace Giving enables you to make donations to Mitrataa easily and in a way which you'll barely miss the money! It also means you receive your tax benefit each month and don't have to wait until the end of the financial year to claim it.

### **4) What are the advantages of Workplace Giving Programs for employers?**

As you know, Mitrataa is about working with partners in a way which creates morale boosting and active engagement for the companies as well as the financial support. Workplace Giving provides an administratively simple way for employers to get their employees involved and committed and to mobilise funding for Mitrataa at the same time.

### **5) How can we start a Workplace Giving Program?**

Your employer needs to add Mitrataa to their existing program or set up a program if they don't already have one. Then you simply follow their process for instructing them to deduct whatever amount you like from your pay.

### **6) How much do I have to give for it to help Mitrataa?**

Any amount helps as it all adds up very quickly. To give you an idea:

- If you give \$30 a month, that's \$360 a year which would, for example, provide a scholarship for a year for a girl to attend school, including all school costs.
- If 10 of your colleagues donated \$20 a month, that's \$2,400 a year which would, for example, allow a child at risk to live in a school hostel, putting them in a safe place to focus on their studies, including all of their living and education costs.
- If your employer matches that donation, that \$4,800 a year which, for example, would enable 100 women to study our life-changing Daisy Chains literacy, numeracy, life skills and entrepreneurial skills course.

### **7) What is Mitrataa's ABN so I can confirm it is a deductible gift recipient?**

Our ABN is 45 112 534 871. You can confirm our status at [www.abr.business.gov.au/](http://www.abr.business.gov.au/).

### **8) Where can you find some more information?**

The ATO website has more information for employers and about the tax process: <http://www.ato.gov.au/businesses/content.aspx?menuid=0&doc=/content/34483.htm&page=1&H1>

You can ask us for more information on how we can best direct your funds or partner with your organisation to create a fun, engaged, rewarding program together!